



GUJARAT NATIONAL LAW UNIVERSITY

Attalika Avenue, Knowledge Corridor, Koba, Gandhinagar

<http://www.gnlu.ac.in>

Internal Quality Assurance Cell (IQAC)

2nd Meeting

Tuesday, 10 October 2017 at 1730 hrs

IQAC/02/02 of 2017

Minutes of the Meeting

Present:-

- 1) Prof. (Dr.) Bimal N. Patel, Director, GNLU, Gandhinagar & Chairman of the IQAC
- 2) Dr. Thomas Mathew, Registrar & Professor of Science and Technology, GNLU & IQAC Director/Coordinator
- 3) Mr. Gopinath Amin, Chairman, Bar Council of Gujarat
- 4) Dr. Ravindra Kumar Singh, Dean –Academic Affairs & Associate Professor of Law, GNLU
- 5) Prof.(Dr.) Mamata Biswal, Professor of Law, GNLU
- 6) Prof. Dr. Ranita Nagar, Professor of Economics, GNLU
- 7) Dr. Vikas Gandhi, Dean, Extension Division & Associate Professor of Law, GNLU
- 8) Dr. Saira Gori Dean, Training Division & Assistant Professor of Law, GNLU
- 9) Mr. Sushil Goswami, Assistant Professor of Law & Assistant Registrar, GNLU,
- 10) Ms. Harsha Rajwanshi, Assistant Professor of Law, GNLU
- 11) Mr. Pradip Mallik, Adjunct Professor, School of Liberal Studies, PDP
- 12) Mr. Lagdhir Rabari, Section Head, Assistant Librarian, GNLU,
- 13) Mr. Kalpesh Prajapati, Section Officer, Accounts Section, GNLU,
- 14) Mr. Nisarg Desai, Advocate, High Court of Gujarat & GNLU Alumni

Rapporteur: Mr. Malav Buch, Assistant Registrar (I/c), GNLU

Agenda Item No. IQAC: 2.1

Adoption of the Agenda & Verification of quorum

The IQAC verified the quorum and adopted the agenda.

Agenda Item No. IQAC: 2.2

Draft Minutes of the 1st IQAC Meeting held on 25th April 2017

The Council approved the first minutes of the IQAC Meeting held on 25th April 2017.

IQAC: 2.3

New Composition of the Internal Quality Assurance Cell (IQAC)

The IQAC took a note of the new composition of the IQAC

IQAC: 2.4

Report of the Internal Audit Committee

The IQAC adopted the Report submitted by the Internal Audit Committee. The IQAC deliberated the report in detail and appreciated the efforts made by the Internal Audit Committee, and also suggested few suggestion which are as follows:

- The University may motivate its administrative staff for enhancing Communication Skills.
- Speedy disposal of the files and processing time should be specify and disposal of the assignments must not be stretched.
- Copy of the Internal Audit Committee Report to be provided in the Library Section & should be followed as a practice.
- GNLU may conduct Legislative Drafting Workshop.
- GNLU may think of the possibility of the collaboration with High Court of Gujarat for training purpose.
- The IQAC also suggested to enhance IT facilities in the campus in view of recent IT era.
- The IQAC also suggested to prepare workload data sheet and accordingly, workload distribution system must be developed.
- It was noted that Account Section and Examination Section have been provided with sufficient Human Resources. If any Department/Section of the University feels that his/her Section requires additional staff/hands, the Section Head supposed to approach the Office of the Registrar/Deputy Registrar.
- GNLU can adopt a system of central repository of documents.

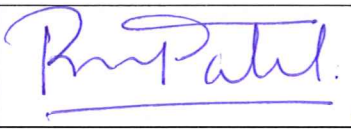



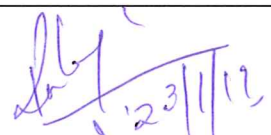

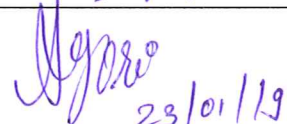
- Rate of attrition for TRA and RA position.
- Administrative Staff feedback system may be adopted.

IQAC: 2.5

Inspection of the University by the Bar Council of India (BCI)

The Council took a note of the Inspection of the University by the Bar Council of India (BCI).

Approval of the Minutes:

Sr No	Name of the Member	Signature
1)	Prof. (Dr.) Bimal N. Patel Director, GNLU, Gandhinagar & Chairman of the IQAC	
2)	Dr. Thomas Mathew Registrar & Professor of Science and Technology, GNLU & IQAC Director/Coordinator	
3)	Mr. Gopinath Amin Chairman, Bar Council of Gujarat	
4)	Dr. Ravindra Kumar Singh Dean, Academic Affairs & Associate Professor of Law	
5)	Prof. (Dr.) Mamata Biswal Professor of Law, GNLU	
6)	Prof. Dr. Ranita Nagar Professor of Economics, GNLU	
7)	Dr. Vikas Gandhi Dean, Extension Division & Associate Professor of Law, GNLU	
8)	Dr. Saira Gori Dean, Training Division & Assistant Professor of Law, GNLU	

9)	Mr. Sushil Goswami Assistant Professor of Law & Assistant Registrar, GNLU	<i>Sushil</i>
10)	Ms. Harsha Rajwanshi Assistant Professor of Law, GNLU, Gandhinagar	<i>HRajwanshi</i>
11)	Mr. Pradip Mallik Adjunct Professor, School of Liberal Studies, PDPU, Gandhinagar	
12)	Mr. Lagdhir Rabari Section Head, Assistant Librarian, GNLU	<i>Lagdhir</i>
13)	Mr. Kalpesh Prajapati Section Officer, Accounts Section, GNLU	
14)	Mr. Nisarg Desai Advocate, High Court of Gujarat & GNLU Alumni	<i>Nisarg Desai</i>
