



Gujarat National Law University

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Administrative Directive
GNLU/AD/13/11

2 January 2017

GNLU Student Exchange Program

1.0. Purpose

To provide encouragement to learn law and practices of different countries through undertaking studies and research of varied duration at foreign universities through scholarship and to clarify examination related matters arising out of the student exchange program. The amount of allocated funds for this purpose may vary from year to year as approved by the Executive Council. Unless otherwise mentioned, the year shall be considered as an academic year.

2.0. Eligibility

- 2.1 Only full-time enrolled students in undergraduate or post-graduate degree courses;
- 2.2 4th and 5th year students of the Under-Graduate Program, final Semester of LLM and 2nd year students of MBA in Financial Management and Business Laws;
- 2.3 A student can claim this scholarship only once during his/her entire course;
- 2.4 Minimum 80% class attendance in the previous academic year;
- 2.5 Student with any past or pending disciplinary inquiry is disqualified;
- 2.6 Student shall have cleared all subjects in the preceding academic years in the first attempt only;
- 2.7 Student having any detention for attendance, academic or any other established causes is disqualified.
- 2.8 The amount of and preference for scholarship will depend upon the number of applications received;
- 2.9 The selection in this program will also be inter-alia based on the below mentioned criterions:
- 2.10 The completion of any foreign language course undertaken by the student on or before the date of application. The selection will be based on the marks obtained by student, attendance and result of foreign language.
- 2.11 Participation in Swachh Bharat Mission, other than the one for attendance exemption.
- 2.12 Pro bono activities, undertaken prior to application.
- 2.13 Scholarship may be provided for undertaking limited duration study and/or research with GNLU partner Universities/Institutions only. However, if a potential partnership with another University/Institution is envisaged/or possible, the University may consider sending student along with scholarship.
- 2.14 In cases where the host University/Institution prefers GNLU to select or nominate any number of students, the preference may normally be given to



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students pursuing 5th year study at Under-Graduate Program or pursuing LL.M research dissertation or final year in MBA program.

3.0. Terms and conditions

- 3.1 Student shall submit an application along with the statement of purpose (SoP) with the required supporting documents upon invitation of the Expression of Interest by the Student Awards, Scholarship & Exchange Committee (hereinafter the Committee).
- 3.2 The Committee shall evaluate the application on the basis of criteria mentioned in 2.0, financial background as well as personal interview. The Committee shall forward its recommendation to the Director whose decision shall be final
- 3.3 If applicant receives any subsidy/scholarship from any external source for the same exchange programme, the amount of scholarship shall be adjusted appropriately. Selected student shall immediately upon receipt or confirmation of any external assistance, inform the Committee about the source and amount of scholarship.
- 3.4 **Amount of scholarship:** Cost of travel for the lowest fare and 50% cost of boarding-lodging, subject to the maximum reimbursement of INR 1.0 lakh. The Committee may consider giving additional amount of scholarship to selected students whose family income is less than INR 6.0 lakh per annum, subject to the maximum amount of reimbursement of INR 1.50 lakh. The Committee shall satisfy with the documentation and presentation for additional scholarship amount before making its recommendation to the Director.
- 3.5 **Reimbursement:** Recipient of the scholarship shall submit the report to the Committee within 15 working days after completion of the programme. Failure to fulfil this requirement shall automatically result in cancellation/recovery of the scholarship which will be deducted from the security deposit and/or the University can initiate any other appropriate action. The scholarship is reimbursement-based assistance. However, in exceptional cases, the Committee may recommend for advance assistance for the purchase of ticket, advance payment of boarding-lodging, etc.
- 3.6 Priority will be given to those applicants who have filed application on a first-cum- first serve basis, as appropriate.
- 3.7 Student shall bring report from the host University/Institute and inform about his/her attendance, participation in lectures & other university organized activities, conduct & marks obtained in concerned paper/course.
- 3.8 **Experience sharing with future students:** Students who have availed scholarship shall share their experiences with student community through a special seminar or discussion by way of advanced announcement upon return from the program. The interaction time shall be fixed in consultation with the Committee and the availability of students and the beneficiary. If the beneficiary has left the University, he/she shall ensure to return to hold such interaction so as to enlarge the benefits to wider students and provide input to the University on quality of academic activities undertaken at the Partner University/Institution.
- 3.9. **Examination related matter**
 - 3.9.1. Core paper: Student shall ensure that he/she has obtained necessary modules of the core paper for self-study and preparation of research paper / report from the concerned faculty. Student shall submit the written assignment as advised by the faculty and shall give written examination on a paper drawn from the particular modules upon return. The examination time shall be fixed by the faculty in consultation with the Examination Committee. The weightage for the research



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- paper/report and examination would be 50:50 marks.
- 3.9.2. Seminar: Student shall submit a written assignment of 75 marks and appear for 25 marks viva-voce for the written assignment upon return from the exchange program. For clinical papers, there could be a single dissertation to be submitted in Clinical 1-2, or clinical 3-4 papers, which will be evaluated by two faculties & accordingly marks will be allotted. The topic of the dissertation could be taken after deliberation of both teachers teaching clinical papers in that semester.
- 3.9.3. It is student's responsibility to ensure that he/she fully meets the examination related requirements and obtains necessary information and clearance from the concerned faculty and the Examination Committee prior and upon arrival from the academic exchange activity.
- 3.9.4. Credits or marks obtained in subjects studied abroad will be reflected in the transcript, however, no direct substitution or credit is provided for the papers required to be completed as part of regular curriculum of the specific semester / year.
- 3.10. The Committee shall inform from time to time, but certainly as soon as the budget of the University is approved to the entire student community about the availability of scholarships and these guidelines to achieve the purpose.
- 3.11. The Committee shall provide report to the Director for inclusion in the Annual Report of the University providing details on number of students who availed the scholarships, names of the concerned partner university / institution and any other ancillary matters it deems fit pursuant to this Directive. The University Annual Report shall contain details on the student exchange program.
- 3.12. Any issue arising out of the interpretation or implementation of this Directive shall be referred to the Director who in consultation with the Committee, Examination Section, partner University and any other institution / individuals concerned, shall take final decision which shall be binding.

The directives will be effective by 2nd of January 2017.



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