



Gujarat National Law University

Friday, 26 July 2013

**INFORMATION CIRCULAR
GNLU/IC/13/2613**

Subject: - SC/ST CELL

As per the UGC XI Plan guidelines and the subsequent letter no. F.1-33/2008 (ST) dated 8 April 2011 circulated by the University Grants Commission, New Delhi, regarding implementation of the Reservation Policy for SC/ST. The Gujarat National Law University is setting up a special cell for the welfare of Scheduled Castes and Scheduled Tribes in the University, to ensure the effective implementation of the reservation policy in admission, recruitment, allotment of the staff quarters, Hostels etc.

The main objectives of the Cell are as follows:

- i. To implement the reservation policy for SCs/STs in the University.
- ii. To collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the university, and analyse the data showing the trends and changes towards fulfilling the required quota.
- iii. To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of Gujarat, Government of India and the UGC.
- iv. To implement, monitor and evaluate continuously the reservation policy in university and plan measures for ensuring effective implementation of the policy and programme of the Government of India.

Functions:

1. To circulate Government of India and Commissions decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the University for different courses, in forms prescribed, by a stipulated date, and to take follow up action, where required.
2. To circulate Government of India orders and Commissions decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the University, in suitable forms by a stipulated date and take follow up action where required.



3. To collect reports and information regarding the Government of India orders on the various aspects of education, training and employment of Scheduled Castes and Scheduled Tribes candidates, for evolving new policies or modifying existing policy by the Commission.
4. To analyze the information collected above and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required.
5. To deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in University.
6. To monitor the working of the remedial coaching schemes.
7. To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems.
8. To maintain a register for employment of SCs/STs in the University for the candidates belonging to SC/ST communities for various posts in the university.
9. Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and education deprivations.
10. The SC/ST Cell exclusively looks after the work related to SC/STs matters and no other work is assigned to the Cell.

Following are the members of the SC/ST Cell:

Dr. Aruna Kumar Malik (Convenor)

Mr. Anant Deogaonkar (Member)

Mr. Sivamanithan.S (Member)

Dr. Ambati Nageswara Rao (Member)

Mr. Sachin Jadav (Member)

Mr. Rajesh Parmar (Member)


Mr. Nishit Rajpal (Member)

Ms. Nazia Khan (Member)

Mr. Taher Kakuji (Member)

Mr. Kamlesh Parmar (Member)




Registrar (In-charge)
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